


JOB/TASK: Measuring Roof		DATE: 22/10/2018
SUPERSEDES: 01.01	Dated 14/07/2016	Analysis / Revised by: Julian Roddy, Doug Boomer, Paul Arksey
CLIENT NAME & ADDRESS:		Permits / Competencies Required: National Construction Safety Awareness Card, Site Safety Manual
EQUIPMENT/TOOLS REQUIRED: Tape Measure Camera Note pad and pen First Aid Kit Site Map and Building Plans		PERSONAL PROTECTIVE EQUIPMENT REQUIRED:  Above PPE to be available and worn as per site requirement

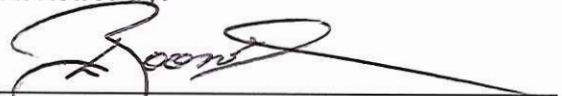
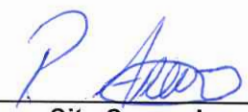

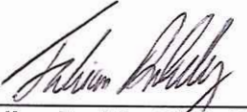
RISK LEVEL H = high M = med L = low N = negligible

No	JOB/TASK STEP	POTENTIAL HAZARDS	INITIAL RISK LEVEL	SAFE WORK / CONTROL MEASURES	FINAL RISK LEVEL
1	Arrive at site	<ol style="list-style-type: none"> Being on wrong site to confirm site plan Breach of site safety plan Construction Site Hazards Lacerations Bruising Objects falling from above Impalement Trips / Slips Incomplete roof frame Environmental conditions Site emergencies 	H	<ol style="list-style-type: none"> Confirm documents / site plan to confirm that site address is correct PPE to be worn as per site signage or safety plan. Hard hats to be worn on construction sites Inspect site to identify hazards and complete the Site Safety Report. JSA Variation Form to be completed if hazard not controlled by this JSA Visually check roof frame from ground level, roof frame must be complete including all alfresco / verandah / car port permanent roof supports <p>NOTE; ROOFING MATERIAL MUST NOT BE DELIVERED TO SITE UNTIL BUILDER COMPLETES ALL ACTIONS REQUIRED</p> <ol style="list-style-type: none"> Check weather conditions. Do not get on roof if frame is wet or if weather conditions are unsuitable. Mobile phone to be carried in pocket at all times when on site 	L

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2	Setting up	<ol style="list-style-type: none"> 1. Falls 2. Power lines 3. Lack of safe storage for roofing materials 4. Lifting materials to roof of 2 storey dwelling 5. Construction Site Hazards - Lacerations Bruising Objects falling from above Impalement Trips / Slips Multi unit sites Fences and Walls 	H	<ol style="list-style-type: none"> 1. Scaffolding or fall arrest required for 2 storey buildings, Refer to Code of Practice for the Prevention of Falls in the Workplace for additional guidance if required 2. BGC Supervisor to inform builder if there is a risk of any gutter or roof materials contacting the power lines (Revisit site and ensure that the hazard has been removed) 3. BGC Supervisor to inform builder if the site does not have suitable area for materials (Revisit site ensure that the hazard has been removed) 4. BGC Supervisor to liaise with builder to organise a crane to lift 5. Inspect site to identify hazards and complete the Site Safety Report. JSA Variation Form to be completed if hazard not controlled by this JSA <ul style="list-style-type: none"> - Conduct pre-start meeting on site specific issues - Thoroughfares to be left clear - Off-cuts to go in bin or stacked away from thoroughfares and ladders - Establish clear zones for workers - Check for spikes, stakes picket fences - Identify trip hazards and mark with tape or cones - Liaise with other trades – consider barricades or signage - if “fall zone not clear” additional controls to be discussed and recorded on JSA Variation Form 	L
3	Access to roof	<ol style="list-style-type: none"> 1. Fall from ladders 2. Working alone 	H	<ol style="list-style-type: none"> 1. Ladder to be on level compacted ground, check stability of ladder before climbing up, Only access roof via a compliant industrial rated ladder or via ladder fixed to scaffolding, Do NOT climb up scaffolding to roof or other platform, Ladder not to be used to perform work, Use of tool belts to carry tools is recommended 2. Contact office as per working alone procedure and complete working alone record 	M

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4	Working on roof	1. Trips / slips hazards <ul style="list-style-type: none"> • Wet or oily slippery frame • Nails • Straps • Cables • Pipes 2. Falls	H	1. Use extreme caution moving across frame and frequently check for these hazards as you move across frame. If any additional hazards are identified, STOP work and prepare / amend the JSA Variation Form 2. Check for any problems such as loose frames, battens not nailed correctly and all joins to be on rafters before transferring your weight on to them, Concentrate on task the whole time – do not use mobile phones etc, do not be distracted by a member of the public, Do not rush the job, Should you feel you are at risk contact your supervisor and ask for assistance.	M
5	Egress from roof	1. Fall from ladders	H	1. Check stability of ladder before transferring all your weight to it, Use of tool belts for tools is recommended	M
6	Depart site	1. Slips and trips 2. Loss of ladder while driving	M	1. Be aware that other trades or site deliveries may have changed site conditions while working on roof 2. Ensure ladder is secured to vehicle rack	L

Reviewed by:

 _____ Doug Boomer, Roofing Manager	DATE: <u>23/10/18</u>	 _____ Paul Arksey, Site Supervisor	DATE: <u>23/10/18</u>
 _____ Keith Walker, Divisional Manager	DATE: <u>25/10/18</u>	 _____ Julian Roddy, OHS Manager	DATE: <u>22/10/18</u>

I, (print name)..... confirm that I have read and been instructed Job Safety Analysis NO. 01.02 and agree that all the hazards have been identified and the risks reduced to as low as reasonably practicable

Signed: Date: